



SACRED HEART PRIVATE SCHOOL

CODE of CONDUCT

Daily Classroom Expectations for Scholars

Scholars are expected to:

1. come to school prepared to work and learn.
2. remain seated during the school day including during lunch and request permission before leaving the room.
3. enter and exit the classroom quietly at a walking pace.
4. raise their hand in class and speak in a moderate tone.
5. keep belongings tidy and clean up after themselves.
6. respect belongings of the school and of others.
7. use respectful words to resolve conflicts.
8. respect school property by using equipment carefully and as instructed To use school property carefully and follow instructions correctly .
9. obey instructions/directions promptly and cheerfully
10. treat classmates and teachers with respect in word and action.

Unacceptable Behaviour

Examples of unacceptable behaviour include but are not limited to:

- Uttering a threat to inflict serious bodily harm on another person;
- Swearing or using vulgar language
- Defiant behavior such as: refusing to follow classroom expectations and/or teacher instructions, challenging authority, deliberately annoying others, blaming others for mistakes or bad behavior;
- Committing an act of vandalism to school property or property located on school premises;
- Bullying, intimidating or threatening another person;
- Fighting;
- Using a weapon to cause or threaten bodily harm to another person;
- Committing physical assault on another person;
- Committing sexual assault;
- Harassment of any kind;
- Inappropriate use of electronic communications and media;
- Unexcused absence from school;
- Conduct injurious to the moral tone of the school or to the physical or mental well-being of others;
- Academic dishonesty or plagiarism.

The Levels of Disciplinary Action

1) Immediate Verbal Correction

A correction will be given to the student reminding them of the expectations for appropriate behaviour and they will be given the chance to practice the desired behaviour.

- a) If the behaviour is of such severity that it directly endangers the safety of another student or staff member, or that it disrupts the classroom environment so that instruction is impossible, parents will be contacted immediately to come and pick up their child.

2) Repeated Correction and Removal from Classroom

If the initial correction is not heeded and the behaviour persists the student will be asked to step outside the classroom or to leave the play space if outdoors.

3) Teacher/Scholar One-on-One

The teacher will then meet with the scholar and discuss the behaviour and issue a consequence as well as strategies for improvement. If necessary, parents will be notified of the situation, the consequence given as well as the outcome of the situation.

4) Parent/Teacher Meeting

If the behaviour continues to persist and the scholar has not made a satisfactory effort to correct the behaviour, a meeting will be arranged with parents in order to discuss the situation and possible remedial action. Such action may include temporary removal from the school environment or acts of repentance and reconciliation.

5) Parent/Teacher/Administration Meeting

If the behaviour continues to persist after the remedial action has been implemented or completed, a meeting will be arranged with parents, school administration in order to discuss the situation and possible outcomes which may include permanent removal from the school environment.

The aim of disciplinary action is to act as a moral guide for scholars. It takes into account the particular scholar and the circumstances, the nature and severity of the behaviour and the impact on the moral climate of the school.